

**LITCHFIELD CAPITAL IMPROVEMENTS COMMITTEE
SPECIAL MEETING
TUESDAY, JANUARY 17, 2012
LITCHFIELD TOWN OFFICE BUILDING – 7:00 P.M. UNTIL 9:30 P.M.**

Call to Order: Chairman David T. Wilson called the special meeting to order at 7:00 p.m.

Present: Chairman David T. Wilson, Leo Paul, Jr., Edwin Evers, James Koser, Joann Brogis, David W. Wilson, Jack Healy, and Karl Fisher, Finance Director.

Absent: J. Patrick Libert, Frank Simone

Approve Minutes

a) Regular December 13, 2011: Motion: L. Paul, Jr. moved to approve the 12/13/11 minutes and J. Healy seconded. All voted aye except David W. Wilson and Joann Brogis, who abstained because of absence, and the motion carried.

Review Capital Project Requests

a) Park and Recreation: Park and Recreation Director Brent Hawkins said the Ten-Year Plan has been distributed and they are looking for money for an engineering plan for it. With him were three Park and Recreation Commissioners and three members of the Ten-Year Plan Committee. They showed a power point presentation on proposed improvements. David W. Wilson asked if there is one project that is a priority for them. Diane Fredsall, of the Park and Recreation Commission, said ideally they would like to renovate the Community Field with restrooms, storage and a Park & Recreation office. L. Paul thought the objective should be to grant money for the engineering and feasibility study and design of the Community Field. He felt that the priorities would be determined as that process unfolds. David T. Wilson advised caution in planning for the Bantam Annex property, as the Town may not even own it in the coming years. The courthouse is moving out the end of 2014 and that puts a \$250,000 operational obligation on the taxpayers, and they will have to decide what they want to do with the building. L. Paul said the Selectmen will soon address this as it ties to the Town Office Building. D. T. Wilson agreed the engineering for the Ten-Year Plan would be a priority. J. Healy agreed that a phased report of what projects should be priority will follow with the results of the engineering report. D. W. Wilson questioned the importance of the restrooms being open, and Mr. Paul emphasized he would not continue to put money into areas that might be torn down or Public Works hours into property that continues to be vandalized.

Motion: L. Paul moved to approve \$15,000 for Park & Recreation for 2012/13 for engineering plans for Town parks. Ed Evers seconded. All voted aye and the motion carried.

b) Sandy Beach Commission: J. Healy said White Memorial has asked to extend the lease agreement in order to make the Sandy Beach Commission commit to upgrading its facilities. **Motion:** L. Paul moved to approve \$42,000 for the Phase II bathroom facilities contingent on Morris's approval. J. Koser seconded, all voted aye except David W. Wilson who voted nay, and the motion carried.

c) Public Works: J. Healy summarized work to be done on the Blue Swamp, Milton, West Morris and two North Shore Road bridges, all for 2012/13. He then summarized requests under Vehicles: 4 plows, loader attachment, Volvo L70 loader, telephone system at the garage, and

wood chipper. There was a discussion about the telephone system (\$25,000) and L. Paul felt it should be removed from the capital requests until they can get further information. Major roads requests include High Bridge Road mill and overlay, Howe Road drainage, Kennedy Drive reconstruction, and Remsen Road reconstruction. Under Facilities, J. Healy noted they have withdrawn the request for the Bantam Annex water heater (\$25,000). Remaining requests are Center School exterior doors, Center School hot water heater, refurbish two high school tennis courts, and the Public Works facility that needs salt sheds, drainage, parking lot/driveway reconstruction and overlay, and building upgrades. Total Public Works requested are \$1,294,409.

Capital Funding Priorities: Cuts made for 2012/13 and moved out one year:

Fire & EMS: Fire Ponds (\$2,500); ELFD Bldg. Repair (\$70,000) - Total of \$498,000

Park & Recreation: Everything moved out but the engineering plans – Total of \$15,000

Sandy Beach: Phase II remains (contingent on Morris approval) – Total of \$42,000

Board of Ed: LIS Playscape Base (\$12,000) – Total of \$40,000

Public Works: Annex water heater request withdrawn (\$25,000); telephone system (\$25,000); - Total at \$1,294,409

This leaves the total 2012/13 capital requests at \$1,864,409.

Motion: D. W. Wilson moved to remove the \$42,000 from Sandy Beach based on last year's information and subsequent Town funding. J. Campbell seconded for discussion. L. Paul was disappointed that the \$90,000 already provided for a septic system is unusable. D. T. Wilson suggested a joint meeting with Morris and the Sandy Beach Commission. J. Healy pointed out the East Litchfield Firehouse will have to do engineering work ahead of time before asking for the money. The only engineering done at Sandy Beach was a design for a septic system. **Vote:** Upon voting D. W. Wilson voted aye and the rest of the members voted nay; motion failed.

Review All Submitted Requests and Take Appropriate Action – Finalize & Recommend: **Motion:** David W. Wilson moved to approve the 2012/2013 Capital budget at \$1,864,409 as adjusted, and J. Koser seconded. All voted aye and the motion carried.

Set 2012 Meeting Schedule: **Motion:** David W. Wilson moved to adopt the proposed Capital Improvements Committee meeting schedule for 2012, and J. Healy seconded. All voted aye and the motion carried.

Adjournment: **Motion:** L. Paul moved to adjourn at 9:07 p.m. and J. Koser seconded. All voted aye and the motion carried.

David T. Wilson
Chairman

Karl's final

TOWN OF LITCHFIELD - CAPITAL BUDGET 2012/2013

Dept.	Project Description	Proposed Total Cost	Less Grant/Other Funding	Net Town Cost	Pay As You Go/Fund Balance	Debt
	Public Works Department					
	Bridge Program	395,586.00		395,586.00	\$ 395,586	
	Vehicle and Equipment Replacement	316,430.00		316,430.00	\$ 316,430	
	Road Program	0.00		0.00	\$ -	
	Major Road Projects	386,893.00		386,893.00	\$ 386,893	
	Public Facilities	170,500.00		170,500.00	\$ 170,500	
	Total	1,269,409.00	0.00	1,269,409.00	\$ 1,269,409	
	Board of Education					
	Center School Flooring	40,000.00		40,000.00	\$ 40,000	
	Total	40,000.00	0.00	40,000.00	\$ 40,000	
	Fire/EMS Commission					
	Litchfield Replace Engine 4	250,000.00		250,000.00	\$ 250,000	
	Bantam Ambulance Replacement	85,000.00		85,000.00	\$ 85,000	
	Bantam Roof Repair	135,000.00		135,000.00	\$ 135,000	
	Fire Apparatus Replacement	28,000.00		28,000.00	\$ 28,000	
	Total	498,000.00	0.00	498,000.00	\$ 498,000	
	Parks and Recreation					
	Engineering Plans	15,000.00		15,000.00	\$ 15,000	
	Total	15,000.00	0.00	15,000.00	\$ 15,000	
	Sandy Beach Commission					
	New Bathroom Facilities (Contingent on Morris Approval)	42,000.00		42,000.00	\$ 42,000	
	Total	42,000.00		42,000.00	\$ 42,000	
	TOTAL CAPITAL PROJECT REQUESTS	1,864,409.00	0.00	1,864,409.00	\$ 1,864,409	